

**To: The Secretary
KEN SHIN KAI KARATE CLUB**

APPLICATION FOR ABSENCE OF MEMBERSHIP

I, _____, NRIC No: _____, hereby apply for temporary absence of membership from the Ken Shin Kai Karate Club, hereinafter to be referred to as the Club, for the following stipulated period:

Reason/s:	Period From:	Period To:	Duration:

In accordance to the Constitution Rule 6.7:

- 6.7.1 Any member is allowed to apply for absence of membership by informing the Society in a prescribed form with **at least one (1) week's notice**, subjected to the approval of the Management Committee.
- 6.7.2 All absence of membership shall take effect from the **1st day of the month**.
- 6.7.3 Members who are absent shall pay the monthly subscription fee of \$5/- instead of the amount stated in Paragraph 6.2.
- 6.7.4 During the absence period, members are not allowed to train, grade or participate in any activities organised by the Society.
- 6.7.5 Absence fees are to be paid before the effective date of notice of absence and **full payment** is to be made for the period applied. All fees collected are non-refundable.

I understand that during the period of my absence, the Constitution of the Club shall still be legal and binding though I shall not be entitled to any privileges of being a member of the Club.

I shall not at any instance represent the Club in any correspondence, official and/or unofficial matters.

In instance of dispute during the period of absence, the Constitution of the Club shall prevail.

I also understand that my application shall only be granted on ground of valid reason, and at the discretion of the Club.

Signature of Member

Date

For Official Use Only:

Application for Absence: * Not Approved / Approved

Name & Signature of Committee Member
**Delete where unappropriate.*

Date